

Document Title	SPIN-D - Coproduction and Involvement Governance and Communication diagram
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Developer (2a)	CH: SPIN-D
Contributor / Reviewer (2a)	SPIN-D Coproduction and Involvement Team

Coproduction and Involvement Team Communication and Governance Visual Diagram



Communication and Governance Table			
Role	Meetings / Involvement	Frequency	Leads
Co-applicants (Martin / Bettina / Cecilia)	CP&PPIE Team meetings Steering Group (plus pre meets) CLEG (potential) Events (potential) Workstream involvement /research (potential)	Monthly Three times year Three times a year (potential) Twice a year (potential) Ongoing (potential)	
Strategic Coproduction Partners (Di / Ruth / Rachael)	CP&PPIE Team meetings Steering Group (plus pre meets) Workstream leads/involvement/research Management Group (alternate) CLEG Events (potential)	Monthly Three times a year Ongoing Every two months Three times a year Twice a year (potential) / Lead on one	Steering Group pre-meets Workstream PPIE Lead CLEG – Recruitment/Support Lead an Engagement Event
CLEG	CLEG Workstream research Events (potential)	Three times a year Ongoing Twice a year (potential)	
Co-ordinator (Debra)	CP&PPIE Team meetings Steering Group (plus pre meets) CLEG Management Group Events	Monthly Three times year Ongoing (WS research) / Three times a year Monthly Twice a year	Steering Group pre-meets CLEG Lead
Lead (Clare)	CP&PPIE Team meetings Steering Group Management Group Events	Monthly (Alternate 2 weeks to Management) Three times year Monthly Twice a year	CP&PPIE Team Lead